GUJARAT AYURVED UNIVERSITY, JAMNAGAR

INSTITUTE OF AYURVEDIC MEDICINAL PLANTS SCIENCES

ORDINANCES:

MPS. O.: 01 GENERAL:
Gujarat Ayurved University will affiliate regular and self-financing institutions established to promote teaching, training and research in the field of Ayurvedic Medicinal Plants Sciences.

MPS.O.: 02 The University will affiliate the Institute of Ayurvedic Medicinal Plants Sciences (IMPS) as a self financial institution established for the purpose mentioned in Ordinance-01 and supervise its functioning as per the provisions of relevant Ordinances. IMPS shall not use the seal or monogram of the University.

MPS.O.: 03 The University will supervise the functioning of IMPS through the Governing Body constituted as under:
1. Vice-Chancellor Chairman
2. One Representative of Government of India to be nominated by the Dept. of ISM & H Member
3. Director, ISM & H, Gujarat State or his Nominee. Member
4. Conservator of Forests, Gujarat State or his Nominee. Member
5. One member of the Syndicate to be nominated by the Syndicate Member
6. Two members of the Senate to be nominated by the Syndicate Member
7. Director of Botanical Garden Member
8. Head of the Dept.of Dravyaguna IPGT&R.A. Member
9. Head of the Dept. of Pharmacognosy IPGT&R.A. Member
10. Dean, Institute of Medicinal Plants Sciences. Member/ Joint Secretary.
11. Registrar Member / Secretary

The term of the Governing Body shall be for three years and will meet at least twice in a year or as and when necessary. The minutes of Governing Body will be submitted to the Syndicate for approval.

MPS.: O.04 POWERS OF THE GOVERNING BODY WILL BE AS UNDER:
I. To supervise and guide the functioning of IMPS.
II. To approve budget proposals and regulate financial control.
III. To approve annual progress report of IMPS.
IV. To constitute following committees:
   a) Staff Selection Committee.
   b) Academic Advisory Committee.
   c) Admission Committee.
   d) Such other Committees as may be necessary.

MPS.: O.05 STAFFING PATTERN AND SELECTION CRITERIA:
The staffing pattern and its selection criteria and remuneration of different posts shall be decided by the Governing Body. All appointments to different posts will be made as per the recommendations of the Staff Selection Committee by the Dean, IMPS after getting approval from the Governing Body. All appointments will be made on specific contract basis or on deputation from other institutions/organizations. Services of eminent scientists in related fields may be availed as visiting faculty on suitable honorarium basis. The contract may be renewed from time to time. No staff member will be appointed on time scale basis. Gujarat Ayurved University will have no liability of providing permanent or temporary employment to IMPS staff.
MPS.: O.06  Gujarat Ayurved University will conduct examinations of different courses run by IMPS as per Ordinances framed for the purpose. Degree and Diploma Certificates will be signed by the Chancellor/Vice-Chancellor and Certificates for Certificate Courses will be signed by Dean, IMPS after getting approval from the Vice-Chancellor. The format of the Certificates to be awarded will be approved by the Syndicate.

MPS.: O.07 COURSES, NOMENCLATURE AND DURATION.

The Institute of Medicinal Plant Sciences will offer the following courses.

A). Certificate Course in Identification, Cultivation, Collection, Storage and preservation of Medicinal Plants. (Duration – 3 months.)
B). Post Graduate Diploma Course in a) Identification b) Cultivation and c) Collection, Storage & Preservation of Medicinal Plants.(Duration – 1 year)
C). Master of Science (M.Sc.) in Ayu. Medicinal Plants.(Duration – 2 years)

The above stated Degree, Diploma, Certificate shall be awarded by Gujarat Ayurved University on successful completion of the respective courses.

MPS O.07 (A) Notwithstanding anything contained in general ordinance of the University, the admission, courses of studies and examinations for Degree and Diploma courses shall be governed by the present ordinances. The aim & objects for conducting these courses are:

1. To adopt multidisciplinary approach for comprehensive teaching of all aspects related to medicinal plants.
2. To generate skilled manpower to meet the present and future requirement of human resources in the field of medicinal plant resources development.
3. To provide distinctive education and training on all aspects of medicinal plants.

MPS O.08 ELIGIBILITY:

A. The eligibility for admission to the above stated courses will be as follows:
Certificate Course in Identification, Cultivation, Collection, Storage and preservation of Medicinal Plants.
Actual cultivators and collectors of Medicinal Plants with S.S.C. as minimum qualification.
B. Post Graduate Diploma Course in a) Identification b) Cultivation and c) Collection, Storage & Preservation of Medicinal Plants
Graduate in any of the following disciplines: Science (Botany as one of the subject), Pharmacy, Ayurveda or Agriculture.
C. Master of Science (M.Sc.) in Medicinal Plants
Graduate in any of the following disciplines: Science (Botany as one of the subject), Pharmacy, Ayurveda or Agriculture.
D. AGE
Minimum 16 years for Certificate course.
Minimum 20 years for P.G. Diploma and M.Sc. Medicinal Plants

MPS O.09 NUMBER OF SEATS:

Number of seats for various courses may be decided by the Governing Body. For certificate courses 20% seats may be offered to out State students. The seats can be increased or decreased by the Governing Body of the Institute as per requirement. Out of these seats maximum three seats shall be offered to foreign /NRI students and 4 seats to the wards of staff members of Gujarat Ayurved University and its affiliated Colleges for B & C courses. From the remaining seats 50% shall be filled from the candidates from Gujarat State and remaining 50% from the candidates belonging to other states. Reservation of
seats for different categories will be as per existing government norms if adequate funds are provided by the Government. If any seat remains vacant under any of the above categories, it will be offered under general category.

**MPS O.10**  **MEDIUM OF INSTRUCTION:**
The medium of instruction shall be Hindi/English for B & C courses and Gujarati/Hindi/English for A course.

**MPS O.11**  **EXAMINATION & ASSESSMENT:**
1) For P.G. Diploma at the end of the academic year there will be an annual examination consisting of written papers and practical including viva-voce.

M.Sc. (Ayu. Medicinal Plants) first year examination will be held at the end of first year and second year examination will be held at the end of second year. A student failing in only one subjects in first year examination will be allowed to keep terms in M.Sc. (Ayu. Medicinal Plants) second year. But he will not be entitled to appear in second year M.Sc. (Ayu. Medicinal Plants) examination unless he has passed in all the subjects of first year M.Sc. (Ayu. Medicinal Plants) examination. It shall be necessary in the M.Sc. (Ayu. Medicinal Plants) Second year to submit a dissertation in one of the subject of studies under the guidance of professor concerned with the subject. The work related to dissertation shall commence after the completion / getting A.T.K.T. of the first year examination. if necessary there can be more than one supervisor, especially if the study is multidisciplinary in nature. The guide/supervisor shall be a person of the status of Professor / Reader / Lecturer/Head of research laboratories. The supervisor should have 5 years experience in the concerned or related subject.

The examination of the subject of A.T.K.T. students will be held at the end of each term.

2). A candidate has to obtain at least 50% marks in theory and practical to be declared passed in that subject. Securing 75% in any subject will be considered as distinction in that subject. A candidate who has secured 60% aggregate in combined first and final M.Sc. examinations will be placed in first class.

3). A certificate of merit declaring first and second rank holders will be issued by the examination section of the University taking in to consideration the marks obtained in both first and second year M.Sc. (Ayu. Med. Plants) examination. This certificate will be issued only when a candidate secures minimum of 60% out of the aggregate marks secured in both first and final M.Sc. examination and the marks secured is the highest (first rank) or the second highest in that particular examination.

All the examinations will be conducted by Gujarat Ayurved University.

**MPS O.12**  **---DELETE---**

**MPS O.13**  **SYLLABUS:**
The syllabus for all the courses shall be approved by the competent authority of the University.

**MPS O.14**  **ATTENDANCE:**
The candidates shall have minimum 75% attendance in each subject to be eligible to appear in the examination.

On account of bona fide illness or any other reason deemed sufficient, the Head of the Institute shall be the competent authority to condone the deficiency in attendance, up to 5% in each term. If the deficiency is more than 5% but not exceeding 10%, such cases shall be referred to the Vice-Chancellor for condonation.
MPS O.15 **VACATION**
The period of vacation for various courses shall be decided by the Dean, IMPS after approval from the Vice-Chancellor.

MPS O.16 **FINANCIAL MANAGEMENT:**
All financial liabilities will rest with the Governing Body, which will frame rules & regulations for the purpose. All accounts shall be maintained as per University rules and shall be audited by the University auditors. All accounts shall be separately maintained in the name of IMPS and Dean IMPS shall be drawing and disbursing authority after getting due approval of the Vice-Chancellor.

MPS O.17 **FEE STRUCTURE:**
Fee structure for various courses will be decided by the Governing Body.

*Ayurved Medicinal Plants Exam Fee:*
(1) First year exam fee : Rs. 1000/-
(2) Second year exam fee : Rs. 1000/-
(3) Thesis fee : Rs. 1000/-
(4) Ph.D. exam fee : Rs. 1500/-

MPS O.18 Dean of the Institute of Ayu. Medicinal Plant Sciences shall be the head of the institution and will plan, execute, supervise and regulate all type of activities related to the Institute under the guidance of the governing body of the Institute of Ayu. Medicinal Plant Sciences. He shall be the member of all the academic as well as administrative bodies constituted for the management of institute's activities.

MPS O.19 Whenever there is necessity for effecting changes in the Ordinances the governing body of the Institute of Ayu. Medicinal Plant Sciences shall make recommendations to the concerned authority of the University for approval.

MPS O.20 In the case of any dispute arising out of the implementation of the above ordinances, the Vice Chancellor's decision shall be final and binding to all.

MPS O.21 Eligibility, Registration and award of Ph.D. degree in Ayurved Medicinal Plant Sciences will be governed by the following provisions.

(a) **Eligibility for Registration**
A candidate holding Masters degree in Ayurved Medicinal Plant Sciences or Dravyaguna will be eligible for registration for Ph.D. (Ayurved-Medicinal Plant.). If a candidate having above qualification is serving in an educational, research or industrial institution recognised by the University for the purpose will also be eligible for registration while working at the said institution.

(b) **Registration**
(i) A candidate who fulfils the eligibility conditions shall apply in the prescribed form on payment of prescribed fee to the Dean, Institution of Medicinal Plant Sciences. Applications for registration will be received by 15th August for September term and on 15th January for February term. The Dean will forward the applications to the respective recognised guides for their opinion and recommendation.

(ii) After receiving the recommendations from the concerned guide the applications will be placed before a MPS Research committee (MPSRC) consisting of following members.
1. Dean of the Institute of Ayu. Med. Plant Sciences, Chairman
2. Head of the concerned department
3. Head of the Department of Dravyaguna, P.G.T.
4. Respective guide and co-guide.
5. One expert to be nominated by the Vice-Chancellor.
6. One member nominated by the Syndicate.
After the application is approved by the (MPSRC) it will be submitted to the Registrar for granting Registration, if otherwise eligible.

(iii) On receiving communication from the Registrar, The Dean of the I.M.P.S. will inform the candidate to remit the prescribed fees to the University and obtain a Registration certificate from the University with Registration number & date and schedule of fees to be paid.

(c) Guideship and Co-guideship
(i) A guide and Co-guide must have Ph.D. degree in the concerned or related subject and shall be of a rank of Sr. Lecturer, Reader or Professor in the department or holding equivalent position in the Research Laboratories with a minimum of five years of teaching experience or ten years of research experience. The University shall grant recognition to Readers and Professors and Head of Research Laboratory as Ph.D. guide or co-guide in the respective subject. However, a senior Lecturer will have to submit his bio-data to the University for obtaining recognition as guide or co-guide. University will send such bio-data to one expert of the concerned subject to be appointed by the Vice-Chancellor in consultation with the Head of the Institution. On receiving the report of the expert the recognition will be granted by a notification.

(ii) The guide or Co-guide once appointed will continue to guide the candidates registered under him even after retirement but will not registered new candidates. However if the appointed guides expires or becomes otherwise unavailable or incapacitated the Research committee will recommend a new guide.

(d) Terms of Registration
(i) A candidate Registered for Ph.D. (Ayu-Medicinal Plant) will work under the supervision of the registered guide for a period of atleast two years (four terms). He will submit the synopsis of his research work within six months of registration for approval of the (MPSRC)

(ii) The MPSRC will either approve or suggest modifications in the synopsis which will be binding on the guide and the candidate.

(iii) After approval of the synopsis the candidate will submit the thesis within an overall period of five years from the date of Registration. However, if the candidate fails to submit the thesis within five years he may apply with recommendation of his guide for re-registration keeping the same subject or with modification. The MPSRC may consider and approve the re-registration for a further period of two years with full fees. The registration will be treated as cancelled automatically after the expiry of seven year of first registration.

(e) Submission of Thesis
The candidate will submit his Ph.D. thesis through his guide in corporating following certificate by the candidate and guide respectively in four copies.

"The work presented in the thesis is duly carried out by me at the place recognised by the University. The work carried out by me is original in nature and has not been carried out or reported by any other person. Authentic references are given wherever necessary. The work carried out by me adds to the existing knowledge on the subject towards the advancement of Ayurvedic Medicinal Plant Science."

Date____________ Signature of Candidate
"The work presented in the thesis has been carried out under my/our guidance and adds materially to the existing knowledge on the subject. I/we recommend the thesis for submission to the adjudicators."
Signature of co-guide (if appointed) Signature of Guide
Date

(f) The thesis should be written in English neatly typed (computer copy) in double spacing on a quarter size bond paper on one side. The guide will forward all the copies through the Head of the department and the Dean I M P S to the examination section.

(g) Board of Ayurvedic Medicinal Plant Sciences will on the basis of the synopsis/thesis will recommend a panel of six external referees. The Vice-Chancellor will appoint two external referees from the approved panel along with the internal referee (the guide) for examining the thesis. The examiners should clearly mention whether the thesis is accepted or rejected.

(h) If one of the referees rejects the thesis a fourth referee will be appointed by the Vice-Chancellor from the approved panel. If two of the referees reject the thesis the candidate shall not be awarded the degree.

(i) If positive report is received from all the three referees a Viva-Voce examination of the candidate will be conducted by the M P S Research Committee in presence of one of the external referee and the guide at the earliest.

(j) On successful completion of the Viva-Voce examination the names of the successful candidates shall be recommended by MPSRC to the MPS Research Degree Committee for final acceptance of the thesis. The MPSRDC shall consist of the following members:
1. Vice-Chancellor Chairman
2. Dean I M P S
3. Head of concerned Department
4. Head of Dravyaguna Department, P.G.T.
5. One of the external referee who conducted Viva-Voce.

(k) On approval of the thesis by the MPSRDC the candidate will be declared successful and awarded the degree of Ph.D. (Ayu-Medicinal Plant) by a separate notification."

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